

Gift to Agency Report

A Public Document

GIFT TO AGENCY REPORT

1. Agency Name Governor's Office Division, Department, or Region (if applicable) Street Address State Capitol Area Code/Phone Number E-mail (916) 445-0873 Agency Contact (name and title) Dan Maguire, Deputy Legal Affairs Secretary		Date Stamp California Form 801 For Official Use Only
<input type="checkbox"/> Amendment (explain in comment section) Date of Original Filing: _____ (month, day, year)		

2. Donor Name and Address

Individual _____ Other California State Protocol Foundation

Last Name First Name Name
 1215 K Street Sacramento CA 95814
 Address City State Zip Code

The CSPF is a 501(c)(3) organization that promotes California and provides support on diplomatic and consular matters.
 If "Other" is marked, describe the entity's business activity (if business) or its nature and interests.

If applicable, identify the name of each source and the amount(s) solicited or received by the donor for this gift:

_____	\$ _____	_____	\$ _____
Name	Amount	Name	Amount

3. Payment Information

Date and Amount of Payment (other than travel) 02-18-09 \$ 1000
 (month, day, year) (Round to whole dollars)

Travel Payment Information (Round to whole dollars) Location of Travel _____

_____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Date(s) of Travel	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses	Total Expenses

Provide a specific description of the nature and use of the payment for official agency business:

The CSPF paid for the production of a video that was shown at the Governor's Global Climate Summit, which was held on November 18 - 19, 2008, in Beverley Hills, California.

Identify the officials for whom the payment was used:

<u>not applicable</u>	_____	_____	_____
Last Name	First Name	Title	Department/Division
_____	_____	_____	_____
Last Name	First Name	Title	Department/Division

4. Verification

I have determined that it is in the interests of the agency to accept this gift and use it for the official agency business described above.

	<u>Susan Kennedy</u>	<u>Chief of Staff</u>	<u>2/25/09</u>
Signature of Agency Head or Designee	Print Name	Title	(month, day, year)

Comment: (Use this space or an attachment for any additional information.)